

# 1.1 BOARD MINUTES COMPANY CONFIDENTIAL

Date: 30 November 2022, 10.30am -12.30pm, Severn Trent Offices

Present: Christine Hodgson (Chair)

Steve Holliday (Deputy Chair) Dame Julia Cleverdon (JC) Baroness Nicky Morgan (NM)

Mo Isap (MI) Elizabeth Beale (EB) Brian Lightman (BL) David Baldwin (DB) Virtual

Oli de Botton, Chief Executive (OdB) John Yarham, Deputy Chief Executive (JY)

Apologies: N/A

In attendance: Paul Lewis, Chief of Strategy and Communications (PL)

Nicola Hall, Director of Education (NH)

Elizabeth Kingsley, Director of Operations (EK) Sarah Yong. Head of External Affairs (SY)

Sara Mohideen, Internal Operations Senior Manager (SM)

#### Notes

#### 1. Welcome and Introduction

meeting as he would be standing down from the Board at the end of the year. The Board thanked BL for his commitment and contribution during his time on the Board. The Board also noted that this . The Board thanked CH for her leadership over the past 8 years.

## 1.1. Minutes from the Last Meeting

The minutes from the board meeting on the 28 September 2022 were approved as an accurate record of the meeting.

#### 1.2. Table of Actions

The Board noted the table of actions and that all outstanding actions were in progress.

### 2. Company Update

#### 2.1. CEO/DCEO Update

OdB and JY provided an update on progress since the last meeting. The Board noted the performance update slides in paper 2.1.

OdB presented the Impact Model highlighting how CEC support is improving provision, closing gaps and delivering better outcomes for young people.

It was noted the schools and colleges in well-established careers hubs are achieving a higher number of Gatsby Benchmarks. The Board stressed the need to reduce the gap between the best and the worst performing institutions and suggested ways in which this might be achieved.

OdB informed the Board that Laura Hawksworth had been appointed Head of Impact. This role has replaced the previous Head of Research position and is focused on ensuring that we can effectively evidence impact and what this means for young people.

The Board requested that Laura attend the next meeting to provide and

## 4.4 Education Development

## 5. Operations

5.1 October 2022 Management Accounts

EK presented the management accounts, and the Board noted the current position.

5.2 Contract update and approval

The Board were notified that there were two upcoming major contracts, one for a supplier to provide CEC IT services and the other to produce an online offer for elective home education.

# 6. Any Other Business

The Board approved the re-appointment of SM as Company Secretary, following her return from maternity leave.

Date of next meeting: Wednesday 29th March 2023, 10am - 1pm